



**20<sup>th</sup> - 22<sup>nd</sup> FEBRUARY 2018**

**Strata Community Service Providers**

# **A100 SCA NATIONAL INTRODUCTION TO LIVING & WORKING IN THE STRATA COMMUNITY**

This comprehensive National Strata Community Management course provides a detailed overview of the Australian Strata Community Industry. The course will provide service providers a unique insight into the workings of a dynamic growth industry. The A100 is the perfect introduction to the industry for new service providers to the industry and will be a great refresher for experienced service provider industry members.

Attendance at this 3 Day course will provide you with an excellent insight into how the Strata industry functions.

**MELBOURNE - VIC**

**OVER THREE DAYS,  
16 HOURS AND  
ONLINE ASSESSMENT**

**MODULE 1:  
LEGAL BASIS FOR  
STRATA COMMUNITY  
ASSOCIATIONS**

**MODULE 2:  
STRATA COMMUNITY  
MANAGEMENT &  
LEADERSHIP**

**MODULE 3:  
FINANCIAL & FACILITY  
MANAGEMENT**

**COURSE COSTS:  
SCA MEMBERS \$695.00  
NON-MEMBERS \$1,695**

**STRATA COMMUNITY ASSOCIATION**

Level 1, Suite 101,  
845 Pacific Highway,  
Chatswood NSW 2067

[www.stratacommunity.org.au](http://www.stratacommunity.org.au)

ABN: 15 151 156 357

Register your interest:  
[education@strata.community](mailto:education@strata.community)

## Materials provided:

- Hard Copy of a100 manual for reference during the course
- Copy of Power point presentation for note taking
- Subject related handouts
- Morning Tea & lunch daily

## Materials to bring to class:

- BYO pens/pencils
- Laptop with own internet connection for online course assessment
- Best format for online assessment connection is google Chrome

**Date:** Tuesday 13<sup>th</sup> to Thursday 15<sup>th</sup> February 2018

**RSVP:** Friday 2<sup>nd</sup> February 2018 by 5.00pm

**Venue:** TBA

**Time:** 9.00am – 3.00pm each day, you are required to remain in the classroom on day 3 to complete part 1 of the assessment questions. The remaining assessment questions must be completed outside of the classroom within 2 days from the completion of the course.

**Trainer:** All courses are facilitated by Qualified Strata Industry and Industry Specialist Trainers.

**Email:** education@strata.community

## Course Cancellation Policy: (please read this carefully)

### The cancellation policy for the A100 is as follows:

1. If you are unable to attend the course you are booked into and wish to transfer to the next available course or send another staff from your office and your notification has been sent more than seven (7) days prior to the date of the course there will be a \$50.00 administration fee applied for the transfer. The registration may be transferred two times only.
2. If you are unable to attend the course and your notification has been sent less than seven (7) days prior to the commencement of the course there will be NO REFUND, this also applies for no shows.

All Cancellations must be in writing and sent to: education@strata.community By registering for the course it will be understood that you have agreed to this policy.

## Course Content:

### Day 1.

#### Module 1: Legal Basis for Strata Community Associations

### Day 2.

#### Module 2: Community Management & Leadership

### Day 3.

#### Module 3 Financial Management & Facilities Maintenance

**Review of the three days of learning & an on-line multiple choice questions assessment**

## FAQ

**Why should I do the course?** – The Strata Industry in Australia is one of the fastest growing industry segments.

The A100 course provides a solid base on which further industry education can be added to by service providers to the industry.

**Will the course be relevant for Service Providers?** – The course content is designed to provide a detailed overview of all aspects of the Australian Strata industry.

Some learning maybe outside of the scope of a participants specific needs however it is important that service providers understand how the industry operates from within.

**What are the benefits of completing this course?** – The A100 course will provide service providers the opportunity to:

- Participate in an industry leading learning program designed specifically for Strata
- Gain a better understanding of the industry sector
- Network with Strata Managers and build relationships during the course.
- Gain the respect of Strata Managers for your commitment to the Strata Industry
- Promote the successful attainment of the A100 certificate on your email signatures

A100 – Introduction to Living & Working in the Strata Community – contact SCA National to secure your spot at [education@strata.community](mailto:education@strata.community)