

New Zealand Chapter

Strata Owner Member Application Form

How do I become a Strata Owner Member of the New Zealand Chapter?

Complete the application form provided and provide the required documentation & payment of membership fees.

Once your membership has been approved you will receive a welcome kit that will contain your membership number, membership certificate, and other important documents.

Membership Type & fees

Membership is available for individual lot owners and small (<10 lots) and large (>10 lots) owners corporations. Small scheme members can nominate up to 3 committee members and large scheme members up to 6. These nominees are able to access all owners member benefits.

The annual membership fee for individual members is \$50. Small schemes attract a fee of \$179 per annum and large schemes \$279 per annum.

Membership Benefits

- ◇ Free online executive committee training
- ◇ Invitations to events at special member rates
- ◇ Invitations to attend Strata Owner Seminars complimentary
- ◇ Networking opportunities with other strata owners, strata managers and suppliers
- ◇ Monthly newsletter from SCA Ltd
- ◇ Access to the online directory of suppliers and strata businesses
- ◇ Access to fact sheets
- ◇ Use of the strata 'Works Agreement' template
- ◇ Input into strata policy development
- ◇ Voting rights pursuant to the SCA Ltd Constitution
- ◇ Awards recognition
- ◇ Templates for agenda and minutes

Strata Owner Membership Application Form

Strata Plan Details:

Registered Strata Plan Name/Number: _____ ACN or ABN: _____

Registered Strata Plan Address: _____ State: _____ Postcode: _____

Strata Managing Agents Details:

Company Name: _____ Phone: _____

Agents Name: _____ Email: _____

Postal Address: _____ State: _____ Postcode: _____

List below the details of up to six current members on the Strata Schemes Executive Committee

First Name	Last Name	Email address	Phone	Mailing Address
1				
2				
3				
4				
5				
6				

Approximate month AGM held: _____

Please advise change of members on the executive committee in writing

Name of nominee for Voting Purposes: _____

Please note: The Strata scheme must specify one member of its Executive Committee as its nominee for voting purposes. The nominee can be changed from time to time by written notice to SCA Ltd

Terms and Conditions:

I undertake to be bound by the [SCA Ltd Constitution](#), [Code of Conduct](#) and [Policies of SCA Ltd](#) in force at the date of my admission to membership and acknowledge the right of the Board and the SCA Ltd Management to suspend or cancel my membership in accordance with the SCA Ltd Constitution and Code of Conduct.

Cancellation Policy:

No refund will be provided by SCA Ltd should you wish to cancel your membership during the calendar year. Membership cancellation is required in writing.

Payment Policy:

Invoices must be paid promptly within a 14 day period as specified on the invoice.

To be signed by the nominated voting member or fellow member proposing the applicant for Membership:

Full Name: _____ Date: _____

Signature: _____

Payment Details

Billing Contact: Tax invoice/receipt & Membership renewal notices will be sent to the below contact

Name: _____ Email: _____

Postal Address: _____ State: _____ Postcode: _____

PAYMENT OPTIONS:

- Cheque:** Made payable to Strata Community Australia Ltd
- EFT:** Strata Community Australia Ltd, Macq, BSB: 182-222, A/C: 303106959
- Credit Card:** May incur a fee - MasterCard/Visa - 1.9% Fee, Amex – 3.03% Fee

Cardholder Name: _____ Credit Card Number:

Signature: _____ Payment Amount \$ _____ Expiry date: ___ / ___ CCV: _____

REMITTANCE ADVICE - Please return application form with your payment either by post or email to:

Post: SCA, Suite 101 & 102, Level 1, 845 Pacific Highway CHATSWOOD NSW 2067

Email: admin@stratacommunity.org.au

Office Use Only:

Administrative Process	Initial & Date Actioned	Administrative Process	Initial & Date Actioned
Create New Member Profile in database. Membership Number; Corporate - Individual -		Website login set up Corporate - Individual -	
Application form received:		Date Payment processed:	
Payment received:		Tax invoice/receipt sent:	
Welcome Pack sent:		Date Membership Approved by Board:	
Agency Agreement templates sent:		SSD contact details entered:	