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| **Review the information below and should you wish to nominate for the Board, follow the Nomination Process as outlined.** |

## INTRODUCTION

Thank you for considering this exciting opportunity to nominate for a position as a member of the SCA (Vic) Board.

## NOMINATION PROCESS

### The nomination process requires you to submit the following:

1. A completed Board Nomination Form (page 2) proposed and seconded by two other voting members;
2. A **brief** Expression of Interest **maximum of 250 words** that includes a short biography outlining your areas of expertise and anticipated contribution to the Board and the future growth of SCA (Vic);
3. A declaration of any potential conflicts of interest with matters pertaining to Association business; and
4. A copy of your current CV and a current photo.

**NOTE: The information you provide to support your nomination will be circulated to all voting members prior to the meeting so that they may make an informed decision when casting their vote, should a ballot be required.**

**NOTE: It is a requirement for eligibility of Board member election for the that the strata practicing manager has and maintains as a minimum standard the CSCM post nominal (level 2).**

## BENEFITS OF BEING ON THE BOARD

### As a Board Member, this key leadership role offers extensive opportunity to develop new or extend existing skills and attributes, both professionally and personally. While the role contributes significantly to the strategic direction of the Association, Board Members also comment that they have benefited through their time on the Board.

Some of the skill development and benefits include:

* Governance training to develop a sound understanding of Board Member responsibilities
* Wide knowledge of the issues and challenges facing the industry
* Professional networks and contact with key members of the industry and other colleagues

## OUR PURPOSE

To obtain the best outcomes for the strata community through **advocacy** and **education** that targets the outcomes and processes that are needed to better plan for the future and challenges of the strata community, in accordance with the [Strategic Plan](https://www.strata.community/documents/item/786). SCA (Vic) is a not-for-profit association delivering benefits to over 1,000 members.

## BOARD MEMBERS’ TIME COMMITMENT

* The Board meets approximately every 6 weeks and as required when situations arise
* The meeting day/duration is on a week day with the time commitment being approximately 2 hours per meeting (usually starting at 8:00am)
* Board members are required to serve on at least 2 sub committees which meet every 8 weeks or quarterly
* **Board Charter** - Read and familiarise yourself with this document prior to making a decision to become a board member. This document explains the mechanics of how the board operates and the expectations that SCA (Vic) has of its board members

## FURTHER INFORMATION

Please review the attached “Information Sheet” for information on the election and constitution of the Board.

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| **Section 1: Contact Information** | | | |
| First Name: | | Surname: | |
| Email: | | Telephone: | |
| Postal Address: | | | |
| Suburb: | | Postcode: | |
| **Section 2: Nomination** | | | |
| I, *(name)* | | | |
| being a financial member of Strata Community Association (Vic) Inc. wish to nominate for the position of Board Member on the Strata Community Association (Vic) Inc. Board. | | | |
| Signature: | | | Date: |
| **Section 3a: Support of Nomination - Proposer** | | | |
| I, *(name)* | | | |
| being a financial member of Strata Community Association (Vic) Inc. propose this nomination. | | | |
| Signature: | | | Date: |
| **Section 4b: Support of Nomination - Seconder** | | | |
| I, *(name)* | | | |
| being a financial member of Strata Community Association (Vic) Inc. second this nomination. | | | |
| Signature: | | | Date: |
| **Section 4: Nomination Checklist** | | | |
| **I have attached the following and understand that this information may be circulated to all voting members prior to the meeting:** | | | |
|  | A brief expression of interest **maximum of 250 words** that includes a short biography outlining my areas of expertise and anticipated contribution;  A declaration of any potential conflicts of interest;  A copy of my current CV and a current photo. | | |

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| **Submit your completed nomination to the SCA (Vic) office by close of business Monday 6th November 2023**  Email: [admin.vic@strata.community](mailto:admin.vic@strata.community) |

***Thank you for your interest in volunteering your time to support SCA (Vic).***